



## Marpole-Oakridge Community Centre

990 West 59th Avenue, Vancouver, BC, V6P 1X9

Phone: 604-257-8180 Fax: 604-257-8179

[www.marpoleoakridge.org](http://www.marpoleoakridge.org)

# Gymnasium Birthday Party

To make your birthday party plans as worry free as possible, please take the time to read this information sheet and check out the facilities.



**UPPER LOUNGE ROOM** contains:  
50 grey folding chairs  
30 arm-rest chairs  
6 rectangular tables (3ft x 8ft long)  
\*additional tables upon request



**UPPER LOUNGE ROOM** dimensions  
- 48' x 20' footage (sq. ft) -  
- ceiling height of 9 feet -

The UPPER LOUNGE ROOM is booked for you for 3 hours (12:00pm - 3:00pm) to host your party, kitchen access, and 1 hour of supervised gymnasium time (12:30pm - 1:30pm). You can decide the length and time of your party within that time period, but remember that the time allotted **includes** set-up and clean-up!

**\*\*There are classes in the rooms before and after your party!\*\***



Please remember that clean up is your responsibility. Extra garbage bags are available if needed. The room and gym are wheelchair accessible (elevator in lobby) and washrooms are nearby. You will need to bring your own cups, dishes, serving plates, and utensils.

Please limit your decorations to table coverings and table centres (ie. no wall decorations allowed). Please do not hang any decorations on the ceiling or emergency fire sprinkler pipes. No piñatas or confetti are allowed.



The Upper Lounge Kitchen is equipped with a fridge, stove, and microwave.



Please note: Centre staff is only responsible for gymnasium supervision and any applicable gym equipment set-up & take down. Centre staff is **not responsible** for activities/entertainment which occur in the Upper Lounge Room or to lead any games/activities in the Gymnasium.

Please contact Marpole-Oakridge Community Centre at (604) 257-8180 if you have any questions

# Gymnasium Party Questionnaire Form

Thank you for choosing one of our gymnasium party packages. Please take a few moments to fill out the information below so that we can accommodate all of your party needs. (If downloaded) please submit/fax form to Front Office.

1. How many children will be attending? \_\_\_\_\_ How many adults? \_\_\_\_\_
2. What is the age range of the children? \_\_\_\_\_



## GYM SPORTS EQUIPMENT (all ages 0-12 yrs):

Please indicate equipment requested below:

1. Hula hoops \_\_\_\_\_
2. Activity balls (rubber) \_\_\_\_\_
3. Indoor soccer balls \_\_\_\_\_
4. Volleyballs \_\_\_\_\_
5. Basketballs \_\_\_\_\_
6. Hockey equipment (sticks, pucks, goalie equipment x2 sets)

Note: volleyball and badminton nets WILL NOT be set-up for gymnasium parties.



## PRESCHOOL EQUIPMENT (0-6 yrs):

Please indicate equipment requested below:

1. Activity/tumbling mats \_\_\_\_\_
2. Donut skill tumbler \_\_\_\_\_
3. Gymnasium trellis \_\_\_\_\_
4. Bouncing inner-tube **\_NOT AVAILABLE\_**
5. Horizontal ladder \_\_\_\_\_
6. Parachute \_\_\_\_\_
7. Tricycles/Vehicles \_\_\_\_\_ (not pictured)
8. Tunnel \_\_\_\_\_ (not pictured)



## BOUNCY CASTLE (0-12 yrs):

1. Bouncy Castle \_\_\_\_\_

Bouncy Castle rules:

- Participants must be no taller than *5-feet tall*
- No shoes; no glasses; no sharp objects
- No flipping/tumbling or rough play
- 5 children maximum at a time
- Centre staff have the right to ensure safety

Any special requests? \_\_\_\_\_

Parent Name (print) \_\_\_\_\_ Phone Number: \_\_\_\_\_

Child Name (print) \_\_\_\_\_ Child age: \_\_\_\_\_

Date of Party: \_\_\_\_\_ Date Form Completed: \_\_\_\_\_